

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**5 Connecticut Avenue, Norwich, Connecticut 06360**  
**(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org**

---

April 18, 2017

To: SCCOG Chief Elected Officials and City/Town Managers  
Local Traffic Authorities

From: Dick Guggenheim, Assistant Director

Subject: Federal FY 2017 Local Road Accident Reduction Program

The Connecticut Department of Transportation (CTDOT) is accepting candidate locations for 2017 under the Local Road Accident Reduction Program. As the intermediary between the State and municipalities, SCCOG has sharpened the process in order to increase the likelihood of success for candidate projects submitted. This will also require applicants to do the same, especially where project selection and cost estimating is required.

Since the essence of this program is accident reduction and the ranking of projects is done on a cost/benefit basis, the first metric that municipalities should consider is a location on a local road where a large number of accidents can be documented. Second, the accidents need to be linked to the roadway section in question. "Near misses" do not count. Third, the proposed project must be able to demonstrate the remediation of the conditions causing the accident experience. A white paper prepared by CTDOT which outlines how projects will be evaluated and the process for doing so is attached.

The total cost of the project or roadway section that is selected for submission should be close to \$500,000. Any project or roadway section costing less than \$50,000 will not be considered under this program. The total estimated project cost, exclusive of design, which remains the responsibility of the City or Town, should include base construction cost, 25 percent for incidentals and 10 percent for contingencies. Included in the incidental costs is 10 percent for incidentals to construction by state forces. Municipalities will be responsible for 10 percent of the contract cost, and all costs for preliminary engineering or design and rights of way. In case the total estimated project cost does exceed \$500,000, the Department will still review the project and perform a benefit/cost computation to determine if the project is cost effective (higher benefit/cost ranking compared to other submissions). If the project is determined to be cost effective, the Department may consider funding the project under this program.

To allow sufficient time for SCCOG and CTDOT review, candidate locations should be submitted to the SCCOG office no later than **Friday, June 23, 2017**. Projects will be ranked by SCCOG and then no more than two will be submitted to CTDOT. Selections by CTDOT will be made to the extent that program funds are available. Those interested in submitting a grant application should contact the SCCOG office immediately.

---

**Member Municipalities:**

Bozrah \* Colchester \* East Lyme \* Franklin \* Griswold \* Jewett City \* City of Groton \* Town of Groton \* Lebanon \* Ledyard \* Lisbon \* Montville \* New London \* North Stonington \* Norwich \* Preston \* Salem \* Sprague \* Stonington \* Stonington Borough \* Waterford \* Windham

*Si necessita asistencia de lenguaje, por favor comuniquese a: 860-889-2324*

To accommodate the efficient review of your submittal, three copies are required. The following items must be included as part of the submittals:

1. Crash data (latest three years is preferred) must be submitted for each candidate project or roadway section. This information is to include the number of accidents and injuries, types of accidents, roadway conditions, time of day, etc. A collision diagram must also be included with the submission.
2. For a project addressing lane departure accidents on a systematic basis, the following information should be submitted:
  - a) A description of the proposed systematic treatment.
  - b) A copy or reference to the Federal Highway Administration research which provides the basis for the recommended systematic improvement.
  - c) A list of the locations where the systematic improvement is proposed for installation and how these locations meet the research criteria.
3. As a minimum, design of the recommended improvements for local roads will be in accordance with the standards of the Connecticut Department of Transportation's Highway Design Manual.
4. A concept plan depicting recommended improvements and an itemized list of construction items and costs is requested to verify construction cost estimates.

Attention to these considerations during the planning component of this program will result in an efficient flow of information throughout the review process. If you have any questions regarding this program, please call me (Dick Guggenheim) or Executive Director Jim Butler at 860-889-2324.

**Please read the above carefully. Applications that do not submit all requested data will not be considered for advancement to CTDOT.**

SRG/wl  
Attachment

---

**Member Municipalities:** Bozrah \* Colchester \* East Lyme \* Franklin \* Griswold \* Jewett City \* City of Groton \* Town of Groton \* Lebanon \* Ledyard \* Lisbon \* Montville \* New London \* North Stonington \* Norwich \* Preston \* Salem \* Sprague \* Stonington \* Stonington Borough \* Waterford \* Windham

*Si necessita asistencia de language, por favor comuniquese a: 860-889-2324*